

EPiC Night Markets

Shop Local. Support Local.

Vendor Agreement

By applying for our markets, you are agreeing to be bound by the Terms and Conditions outlined in this document.

EPIC Te Puke promotes Te Puke as a great place to work, live and visit through promotions, events and the management of the Te Puke Online platform. Our events and promotions offer collaboration and inclusion to all people and organisations who get involved for the benefit of a connected community.

EPIC stands for Events. Promotions. Igniting. Community.

EPIC Te Puke is excited to bring our latest offering to the Te Puke Community – the EPIC Night Markets. We look forward to being able to provide a new platform where all our local talented small businesses, creatives, artisans, and food vendors are supported and celebrated!

Shop local. Support local.

Market Dates

Confirmed market dates & themes for 2023/24 are as follows:

- Friday 13th October 2023 (Friday the 13th/Halloween Market)
- Friday 8th December 2023 (Christmas Market)
- Friday 9th February 2024 (Back to School Market)
- Friday 22nd March 2024 (Easter Market)
- Friday 10th May 2024 (Mother's Day Market)

Market Themes

To create a point of difference in our markets we decided to theme each one to tie in with other EPIC events that are taking place within the community. While our Stallholders are not required to adhere strictly to each theme, we encourage your participation to make each market a memorable one for our attendees.

Booking

To book a stall please visit the following links:

For stall holders <https://www.mallplanet.com/epic-te-puke/listings/897283-epic-te-puke-night-markets?refresh=true>

For food vendors <https://www.mallplanet.com/epic-te-puke/listings/918071-epic-te-puke-night-markets?page=listings&tc=817131>

Pricing

Pricing excludes GST

- Stall holder (2m length) **\$20.00**
- Kids Stall (ages 16 and under) **\$10.00**
- Food Vendor **\$30.00**

Payment is required by credit card upon booking through our website. Alternatively, an invoice can be issued by arrangement.

No bookings are confirmed until payment has been received.

Pack in and pack out

Pack-in is from 4.00pm and the Market starts at 5.30pm. Please arrive with enough time to set up your space and have everything looking inviting to the public when the Market starts at 5.30pm.

The alleyway alongside the hall will be accessible for stall holders between 4pm-5pm to unload their vehicles.

Please enter the alleyway from the rear of the hall, unload as quickly as possible through the front side entrance marked on the map and then move vehicles to park either behind the hall or in the car park across the road. PLEASE BE CAUTIOUS OF PEDESTRIANS.

Please do not start packing up before 8pm. This is the end time of the Market so we could have the public still coming in up until 8pm.

Even if you sell out, we ask that you please stay – this is a great opportunity to have a look around the Market and find out about the other great local businesses and organisations!

The alleyway will once again open from 8pm for people to load vehicles and we ask that you please pack down as quickly as possible, and all unsold items and rubbish is taken away with you.

Your Stall

Indoor Market Spaces are 2.5 metres long in a row. The stall space is the total allocated space for ALL display tables/racks/stands. Please ensure all your things stay within your space. Fees are based on stall size/type. These are set prices and are non-negotiable.

Food vendor spaces vary and are the size needed for your vehicle/food truck. All food vendors will be located down the alleyway beside the Hall (Food Alley).

As per our venues rules NO COOKING is allowed inside the hall. All cooking stalls are to be located outside and you are required to have and set up your own gazebo if you do not operate out of a Food Truck. Your gazebo needs to be erected fully with the roof cover on. Side walls are optional.

Please bring your own table and anything else you need for your stall – chairs are available for use. (There are some tables available for use, please organise this with us before the night).

In the instance of double up on branded products who are not allowed to have more than one seller per market, the stall will go to the person who has registered first.

Money for items sold is the sellers responsibility.

You are welcome to take payments in any way you want – Eftpos, bank transfer, cash etc.

Stall spaces/registrations are not confirmed until full payment has been made.

Products/goods sold must be new/up cycled (under event managers discretion) and good quality. This is NOT a market for second hand goods/clothing/knickknacks.

Pre-Market communication will be sent out via our website system at least 48 hours before the Market.

Your Products

The Stallholder agrees to sell only the products listed in their online application, as agreed with the EPIC Night Market. Sales of any products not listed will result in the immediate termination of the Agreement and the Vendor will vacate the venue, regardless of whether the event has concluded or not.

The following products are prohibited to be sold at our markets:

- R18 items & Weapons
- Live animals
- Illegal products or those used for illegal activities.
- Counterfeit or offensive products
- Items that clash with other stallholders (at EPIC Night Markets discretion)
- Any other products that are deemed inappropriate under EPIC Night Markets discretion.

Food Safety and Hygiene

All food vendors must trade in accordance with the Food Act 2014

Food vendors must supply.

- all preparation equipment,
- your own power (generator) or gas (tank must be valid),
- Fire extinguisher (if cooking),
- Plates, utensils, gloves, serviettes, etc. (strictly NO Polystyrene)
- Trestle Table and gazebo if required.
- Leads covered or taped to avoid a tripping hazard.

If you require power, this can be arranged ahead of time however you must supply your own lead (must be taped down).

All power cords must have a valid test and tag by a certified technician and all appliances will need to be certified where required.

No charcoal BBQs will be allowed if there is a local fire ban in place. It is your responsibility to check on this. Please have an alternative cooking source available.

Abide by the Waste Management Guidelines – Dispose of your organics, recycling, and waste after the event.

Food Vendors must provide & display their food license.

No alcohol is to be sold.

Waste Management for Food Vendors

Single-use plastics which are now permitted:

- No polystyrene food packaging
- No single-use plastic straws*
- No single-use plastic plates, bowls and cutlery**
- No plastic produce labels (must be a compostable alternative)
- Must help pick up any food wrapper waste at the end of the Market.

* Eateries will still be allowed to provide plastic straws to disabled people.

** Not including plastic containers that come with a lid.

Note: See new regulations for single-use plastic.

Cancellations and Refund Policy

If you are unable to attend for any reason, please let us know before 9am Thursday morning – in this instance you will receive full credit for a future market of your choice.

If you cancel after 9am Thursday morning – no credit or refund will be given.

EPIC Night Market reserves the right to cancel or postpone any market due to the weather or unforeseen circumstances. If EPIC Night Markets cancels a market, a credit will be issued for you to book a future market of your choice. We aim to provide at least 24 hours' notice of the market being cancelled.


No refunds will be given.

Constant no-shows with no communication to the EPIC Night Markets may result in any future bookings being cancelled with no credit or refund.

Parking

The parking spaces in front of the hall are for the public ONLY.

The alleyway alongside the hall will be accessible for stall holders between 4pm-5pm to unload their vehicles. At 5pm the alleyway will no longer be accessible to Stallholders and will be opened up for Food vendors to set-up.



Please enter the alleyway from the rear of the hall, unload as quickly as possible through the front side entrance marked on the map and then move vehicles to park either behind the hall or in the car park across the road. PLEASE BE CAUTIOUS OF PEDESTRIANS.

The alleyway will once again open from 8pm for people to load vehicles.

Cleaning

Please ensure you take all your rubbish/signs etc with you when you leave. We need to ensure the venue is left exactly how we arrived at it.

Vendors are not to use the public bins to get rid of your waste.

Liability

The EPIC Night Markets take no responsibility and are not liable for any accidents, injury, damage, or theft and you are participating at your own risk.

You are liable to pay for any damage or breakages to hired equipment, any damages caused to the venue or other vendors' things.

Social Media & Te Puke Online

We encourage the use of social media to advertise you being at our markets & your products.

Please tag us in your posts (@epictepuke or @epicnightmarket) and let us know your Social Media accounts so we can tag you in too! The more we share the better.

There is the option of also creating a FREE profile in www.tepukeonline.nz where we will be able to further promote your business on our website and our local newsletter which reaches over 1500 subscribers!

Social Media & Te Puke Online

We are not responsible for how many sales you receive on the day of the event.

Te Puke Night Markets reserves the right to deny applications and/or cancel any bookings at any time.

If you do not adhere to these terms and conditions, The EPIC Night Markets reserves the right to terminate your booking/s without refund.

No warranty is expressed or implied.

We reserve the right to change pricing, fees and any terms and conditions at any time without prior notice.

The EPIC Night Markets are run by EPIC Te Puke and the Te Puke Memorial Hall.